



## CITY OF TEMECULA

PLANNING DIVISION

41000 Main Street

Temecula, CA 92590

951-694-6400

[TemeculaCA.gov/planning](http://TemeculaCA.gov/planning)

# VENDORS LICENSE

### Introduction:

The purpose of this packet is to assist you with the City of Temecula's Vendors License requirements. Please use the submittal checklist, application, and detailed instructions in this packet to assist you with your license.

### Serving Food?

#### SEPARATE PERMITS ARE REQUIRED

Agency	County of Riverside Department of Environmental Health
Website	<a href="http://rivcoeh.org">rivcoeh.org</a>
Phone	888-722-4234

### Where can I find more information about the rules and regulations for Vendor Carts?

Temecula Municipal Code (TMC) Chapter 5.20 contains the rules and regulations for outdoor vendors.

## SUBMITTAL CHECKLIST

APPLICANT ✓	STAFF ✓	# OF COPIES	SECTION	REQUIRED ITEMS Detailed instructions for each section can be found in this packet. Incomplete applications will not be accepted. Use this checklist to make sure all requirements are fulfilled.
		1	A	Completed application, signed application, and filing fee
		1	B	8 1/2" X 11" copies of site plans for the proposed vending cart
		1	C	8 1/2" X 11" copies of elevations/photographs of the proposed vending cart

### BEFORE SUBMITTING PLEASE REMEMBER

#### Fees:

Fees will be required to submit your application. Please contact a Planner at 951-694-6400 to obtain fees prior to your submittal. We suggest that you bring an additional check in-case your scope of work requires additional fees. Additional fees may be required while your application is being processed (for outside agencies, additional permitting requirements, etc...). Fees may be found at [TemeculaCA.gov/planning](http://TemeculaCA.gov/planning)

#### Appointment:

Prior to your submittal, please contact the Planning Division to schedule an appointment at 951-694-6400.



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# VENDORS LICENSE

## SECTION A

## VENDORS LICENSE APPLICATION

### PROJECT INFORMATION

Vendor Cart Name:	Vendor Cart Location:
Assessor's Parcel No.:	Hours of Operation:
Dates of Operation:	Proposed Products:

### APPLICANT/REPRESENTATIVE

First Name	Middle Name	Last	
Street Address			
City	State	Zip	Phone
E-mail			

I certify that all filing requirements have been satisfied for my application. I further understand that an incomplete application cannot be accepted for processing.

Applicant's Signature ➔	Date
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### PROPERTY OWNER

First Name	Middle Name	Last	
Street Address			
City	State	Zip	Phone
E-mail			

### OWNER CERTIFICATION

I certify under the penalty of the laws of the State of California that I am the property owner of the property that is the subject matter of this application and I am authorizing to and hereby do consent to the filing of this application and acknowledge that the final approval by the City of Temecula, if any, may result in restrictions, limitations and construction obligations being imposed on this real property.

Owner's First Name (Printed)	Owner's Last Name
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Owner/Authorized Agent Signature ➔	Date
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#### NOTE:

Written authorization from the legal property owner is required. An authorized agent for the owner must attach a notarized letter of authorization from the legal property owner.

## SECTION B

## SITE PLAN CONTENT

The following information shall be included on the plan:

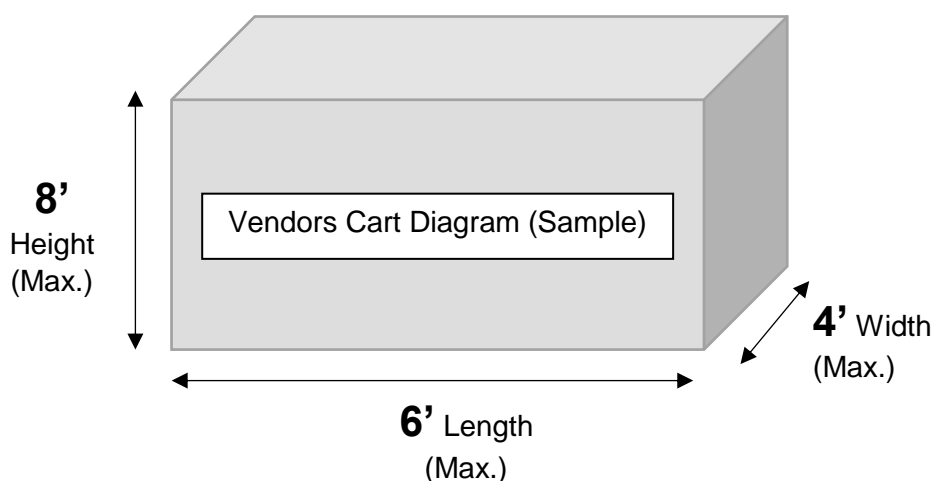
- ☐ Setbacks of proposed vendor cart from street right-of-way (Note: The vending stand shall be free of all obstructions within a six-foot perimeter)
- ☐ Location of existing buildings surrounding the proposed cart
- ☐ North Arrow
- ☐ Major roadways and streets
- ☐ Access, driveways, and emergency exits
- ☐ 200 square feet of usable area for each vending stand
- ☐ Americans with Disabilities Act (ADA) path of travel

## SECTION C

## ELEVATION DRAWING CONTENT

The following information shall be included on the elevation plans/photographs:

- ☐ Dimensions of cart (Note: No vending stand shall exceed four feet in width, six feet in length, and eight feet in height, inclusive of signage, umbrellas, etc.)



- ☐ Colors and materials used on cart
- ☐ Any area proposed for display

### OLD TOWN TEMECULA NOTE:

Vendor carts in Old Town Temecula may only be located on developed commercial properties. Vendor carts may not occupy any parking spaces or block pedestrian circulation. Vending carts in Old Town must meet the design requirements identified in Section IV.G.2 of the Old Town Specific Plan.